

Paralegals & Advocacy

Guide

to what a Paralegal can do for you.

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Reader Acknowledgement



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What is a licenced Paralegal?



A break down on who a licensed Paralegal is in the province of Ontario.

In Ontario, a paralegal is a legal professional who has met the requirements of the Law Society of Ontario to become a licensed paralegal. A licensed paralegal has met all of the required education and a successful passing mark of the P1 Licensing Exam, in addition to insurance in order to become licensed to represent the public.

Paralegals are not lawyers. However, Paralegals can provide legal services and are officers of the court in conjunction to being tribunal agents and provide affordable access to justice.

To find out more about the scope of practice of a licensed paralegal in Ontario, visit the Law Society of Ontario's website [here](#).



How can a paralegal help me?

Once you have confirmed that you will be retaining legal representation, Paralegals can be found in many ways including online searches, referrals and via the Law Society of Ontario website in the search directory feature.

Paralegals can help you by:

- Ontario Court/Tribunal advocacy
- Notary Services
- Investigations
- Legal document review/drafting
- Commissioner for Taking Affidavits

Should you find yourself with a legal issue, a Paralegal can assist by:

- Reviewing your application
- Drafting claims
- Attend court/tribunal appearances with you or on your behalf depending on the proceedings
- Communicate with other parties on your behalf
- Draft submissions on your behalf

and more...





How do I hire a Paralegal?

Steps

1

2

3

Research

Search for the paralegal that supports the type of matter you need legal support with.

Contact

Fill out an online form, email or call to book a consultation.

Book

Once you book a consultation, you can prepare by putting your documents together and identifying what legal support you require.

TIP: Before booking, confirm that the Paralegal is licensed and in good standing with LSO by looking them up on the LSO directory by doing a search on the LSO directory [here](#).



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